

**Minnesota Housing
Utility Allowance Certification**

Property Name/Number: _____ D _____

Owner: _____

This Utility Allowance Certification includes supporting documentation from the following source(s):

- ☐ Owner's Average of Actual Consumption using actual utility usage data and rates for the building(s)
- ☐ HUD Utility Schedule Model from www.huduser.org/datasets/lihtc.html
- ☐ Energy Consumption Model using an energy and water and sewage consumption and analysis model from a properly licensed mechanical engineer

By signing below, Owner hereby certifies that the documentation is complete and accurate regarding utility costs associated with the above named property. Owner understands that Minnesota Housing may require additional information to substantiate the allowances provided herein. Owner also certifies to the following:

1. I am an authorized signor for the above named Owner of the property.
2. I have personally reviewed the documentation provided for this Utility Allowance.
3. The Owner's Average of Actual Consumption includes only continuously occupied units (50 or more weeks) in the most recent twelve-month period (most recent month is no older than 60 days from the effective date) for at least 25 units and representing each bedroom size, geographically dispersed across the property or all units if the property has less than 25 units. All units in the property are listed on the enclosed spreadsheet by bedroom size. Any units not included in the calculation have the reason listed on spreadsheet.
4. The HUD Utility Schedule Model uses rates that are no older than the rates in place 60 days prior to the effective date.
5. The Energy Consumption Model was completed by a mechanical engineer properly licensed in the State of Minnesota, and at a minimum takes into account specific factors including, but not limited to, unit size, building orientation, design and materials, mechanical systems, appliances, and characteristics of the building location. Utility rates are based on local rates and utility supplier(s) for the above property and are no older than the rates in place 60 days prior to the effective date.

This engineer and owner are not related within the meaning of IRC section 267(b) or 707(b).

6. Estimates are based only on utilities that are metered to residents where residents receive a monthly bill specific to usage in their unit.

Based on the supporting documentation, I certify that the correct combined monthly average utility estimates for the above named project are as listed on the attached form(s) HTC 21.

Partner's Printed Name

Signature

Date

Utility Allowance based on Owner's Average of Actual Consumption or HUD Utility Schedule Model was compiled by (if different than person signing above):

Print Name

Signature

Company Name

Date

Engineer's Certification (required only when the Energy Consumption Model is used):

I hereby certify that I am a mechanical engineer properly licensed in the State of Minnesota, that the Energy Consumption Model complies with the minimum requirements in #5, above, and that I am not related to owner within the meaning of IRC section 267(b) or 707(b).

Print Name

Signature

Lic. No.

Date

Company Name